**MEETING ANNOUNCEMENT**

**From:** 13:00

**To:** 14:00

**DATE AND TIME:** February the 16th 13:00

**PLACE:** MS Teams

**DURATION:** 1h

**PURPOSE:** Understand the application that is asked to do

1. **AGENDA**

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1. **DECISION FOLLOW-UP**

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1. **DOCUMENTATION**

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**MEETING MINUTES**

**DATE AND TIME:** February the 16th 13:00

**PARTICIPANTS:** Pablo Almarza, Miguel Arnaiz, Carlos García,Samai García and S. Xiao Fernandez

1. **KEY POINTS DISCUSSED**

Brainstorming.

1. **DECISIONS MADE**

|  |  |  |
| --- | --- | --- |
| **ACTIONS** | **RESPONSIBLE PERSON** | **DEADLINE** |
| Brainstorming file | Pablo Almarza  Miguel Arnaiz  Carlos García  Samai García  S. Xiao Fernández | Due 17/02/2021 |